

**SWALLOW SCHOOL DISTRICT  
W299 N5614 Highway E  
Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**December 16, 2013**

**6:00 p.m.**

Present: Karen Trimble, John Fuhs, John Quast, Rebecca Morrison, Jim Douglas, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Also in attendance: Six (6) community members were in attendance as well as staff members Ashley Wolf and Rebecca Pizzo.

**CALL TO ORDER**

Karen Trimble, President, called the meeting to order at 6:02 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Fuhs motioned to approve the agenda. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

**CLOSED SESSION**

At 6:04 p.m., John Fuhs moved and Rebecca Morrison seconded to convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to discuss a teaching staff member’s performance and the potential extension of contracts for the Superintendent, Principal, and Director of Business Services. Trimble – YES; Fuhs – YES; Morrison – YES; Douglas – YES; Quast – YES

*At 6:40 p.m. Jim Douglas moved to reconvene into open session in Room 171. Rebecca Morrison seconded and the motion carried on a 5-0 voice vote.*

**CELEBRATIONS**

Maggie and Addie Siepmann presented the Board with an update on the recent Student Council events in October, November and December.

The Board commended the following students for qualifying for regional FIRST Lego League Robotics Competition: Lucy McSorley, Coleton Borkowicz, Lauren Quast, Ella Ihler, Alayna Schneider, Jesse Adams, John Condly, Izzy Bertram, Connor Renner, Lily MacLean, Michaela Prevallet, Lauren Martin, Franke Burgarino, and Abigail Griepentrog.

The Board commended the following students for qualifying for state in the FIRST Lego League Robotics Competition: Anthony Polentini, Bella Miller, Alayna Ennis, Carson Poupore, Max Schroeder, and Maggie Siepmann

The Board presented Rick Craven and Accurate Specialties, Inc. with a commendation for their donation of \$1750 for a spotlight and improvements to the district sound system.

### **CITIZENS' FORUM**

No comments were made.

### **INFORMATIONAL ITEMS**

#### **Finance and Operations Report**

Ms. Fritzler provided the following information:

Review of Investment Performance by Graystone Consulting - Hans Anderson presented the Investment Portfolio Performance during 2013 and reviewed the current investment strategy with the Board.

#### **Principal's Report**

Mr. Moore reviewed the last month at Swallow which included the Middle School Play, the upcoming Christmas Concerts, the eighth grade AHS meetings, the ACT Explore Informational meeting, Educator Effectiveness Pilot team training and the SLATE Conference many staff recently attended.

#### **Superintendent's Report**

Ms. Thompson presented the following information:

Distribution of WASB Resolutions for Consideration—Board members were provided with copies of the Resolutions for consideration. This will be discussed at the January Board meeting to advise John Fuhs, the WASB Delegate, prior to voting at the School Board Convention.

ACT Explore Results Summary – The 2013 ACT Explore Results have been given to parents. Ms. Thompson summarized the growth from 7<sup>th</sup> to 8<sup>th</sup> grade over the past three years.

Master Planning Process Updates – The Board discussed a proposal for community engagement of all residents of the Swallow School District to inform the Master Planning process.

### **ACTION ITEMS**

#### **Approval of Minutes**

John Fuhs moved to approve of the following minutes: November 25, 2013 – Regular Meeting, November 25 – Executive Session, and December 10, 2013 – Policy Committee. John Quast seconded and the motion carried 5-0 on a voice vote.

#### **Finance and Operations**

The Board reviewed and took action on the following items:

Monthly Accounts – Jim Douglas moved to approve expenditures as presented in the amount of \$408,467 and receipts in the amount of \$42,346 during the month of November 2013. John Quast seconded and the motion carried 5-0 on a voice vote.

**Personnel**

Approval of Extra Service Proposals – Rebecca Morrison moved to approve the extra service proposal as presented by Mr. Moore. John Quast seconded and the motion carried 5-0 on a voice vote.

**Policy**

Review of Policies – The Board reviewed Policy 423 and the accompanying administrative guidelines for Open Enrollment. There were no changes suggested.

First Reading of Policy Adoptions – The Board reviewed and discussed Policy 852 – Distribution of Non-School Sponsored Materials Through the School.

Second Reading of Policy Revisions – The Board reviewed and discussed the following policies: Policy 343.2 – Class Size; Policy 420 – School Admissions; Policy 430 – Attendance; Policy 821.2 – District Questionnaires and Surveys; and Policy 821.3 – District Newsletters.

**ANNOUNCEMENTS**

The Board reviewed and discussed the upcoming events.

**ADJOURNMENT**

At 10:00 p.m., Rebecca Morrison made the motion to adjourn which was seconded by John Quast and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk